

DD/MM/YY

## Example meeting 1 note

### Upcoming Events:

- DD/MM/YY Frolicking in the fields + picnic
  - Need to do:
    1. Find field – schedule with field owners
      - a. Ensure date is good with our timetable
    2. Ask treasurer for budget for picnic
    3. Send email by DD/MM including form about dietary requirements
    4. Buy snacks for everyone + dietary requirements
  
- DD/MM/YY Natural History Museum boogie
  - @ NHM: Cromwell Rd, South Kensington, London SW7 5BD
  - Need to do
    1. Find field – schedule with field owners
    2. Send email by DD/MM
    3. Budget for picnic: £100000
    4. Buy snacks for everyone + take into account dietary requirements
  
- DD/MM/YY Deep Sea diving in River Thames
  - @ Example Address VOTE 4M3
  - Need to do:
    1. Borrow kit from Scuba Soc
    2. Ask treasurer for budget

### Merch Ideas

- 100 mL beaker mug
- Eukaryotic cell jewellery trays
- DNA Keyring

DD/MM/YY

## Example email

Of course, I'm always open to any suggestions/criticism.

BioSoc Merch OUT NOW!



BioSoc Merch.pdf

BioSoc Merch.pdf  
13 KB

Hello everyone,

Get your hands on our new merch including:

- ££ 100 mL beaker mug
- ££ Eukaryotic cell jewelry trays
- ££ DNA Keyring

Shown in the attached PDF

**Purchase now via the form:**

[https://exampleform\\_pleasevoteforAngelinaSunforsecretary](https://exampleform_pleasevoteforAngelinaSunforsecretary)

**Fill in the form ASAP by DD/MM/YY** to get your merch in late MM/YY

This form is only for those that **have not placed orders yet** so If you have already bought merch from the Union Shop, we have your order - don't worry!

Feel free to reach out if you have any questions! Have a great week!

Angelina Sun  
Secretary

Reminder of upcoming events:

1. DD/MM/YY Frolicking in the fields + picnic
2. DD/MM/YY Natural History Museum boogie
3. DD/MM/YY Deep Sea diving in River Thames

Imperial College Biology Society  
Imperial College London SW7 2AZ  
E: [biosoc@imperial.ac.uk](mailto:biosoc@imperial.ac.uk)

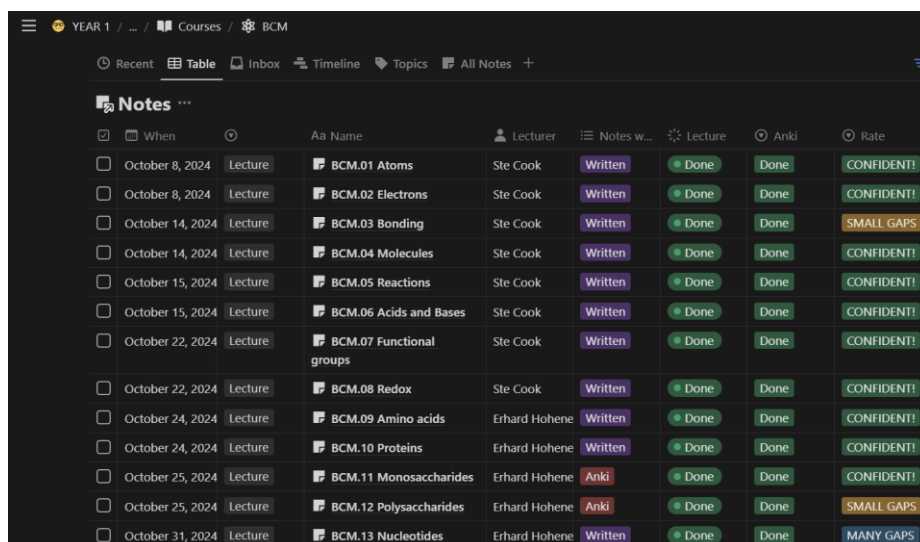


DD/MM/YY

## Real screenshot of my Notion

(Hey, no judgement on which topics I found hard)

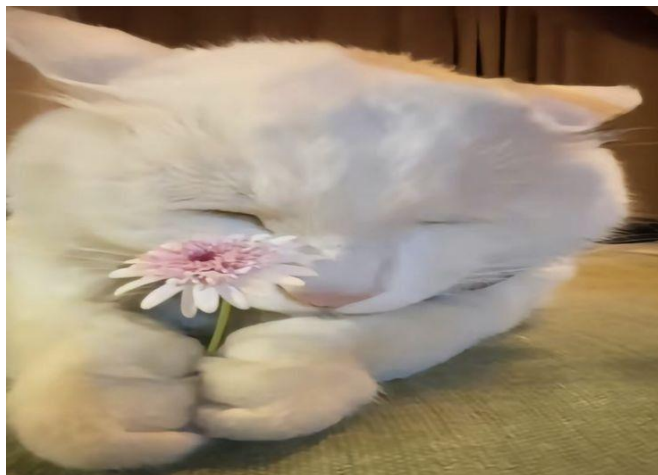
My point is that I am very organised and deserving of your vote.



When	Type	Name	Lecturer	Notes w...	Lecture	Anki	Rate
October 8, 2024	Lecture	BCM.01 Atoms	Ste Cook	Written	Done	Done	CONFIDENT!
October 8, 2024	Lecture	BCM.02 Electrons	Ste Cook	Written	Done	Done	CONFIDENT!
October 14, 2024	Lecture	BCM.03 Bonding	Ste Cook	Written	Done	Done	SMALL GAPS
October 14, 2024	Lecture	BCM.04 Molecules	Ste Cook	Written	Done	Done	CONFIDENT!
October 15, 2024	Lecture	BCM.05 Reactions	Ste Cook	Written	Done	Done	CONFIDENT!
October 15, 2024	Lecture	BCM.06 Acids and Bases	Ste Cook	Written	Done	Done	CONFIDENT!
October 22, 2024	Lecture	BCM.07 Functional groups	Ste Cook	Written	Done	Done	CONFIDENT!
October 22, 2024	Lecture	BCM.08 Redox	Ste Cook	Written	Done	Done	CONFIDENT!
October 24, 2024	Lecture	BCM.09 Amino acids	Erhard Hohene	Written	Done	Done	CONFIDENT!
October 24, 2024	Lecture	BCM.10 Proteins	Erhard Hohene	Written	Done	Done	CONFIDENT!
October 25, 2024	Lecture	BCM.11 Monosaccharides	Erhard Hohene	Anki	Done	Done	CONFIDENT!
October 25, 2024	Lecture	BCM.12 Polysaccharides	Erhard Hohene	Anki	Done	Done	SMALL GAPS
October 31, 2024	Lecture	BCM.13 Nucleotides	Erhard Hohene	Written	Done	Done	MANY GAPS

If you've read this far, please consider me as your secretary!

Link to vote: <https://vote.union.ic.ac.uk/elections.php>



晚安，明天我还在